

JOB DESCRIPTION

1 JOB DETAILS

Job Title: Sessional adult counsellor	Reports to: OPYS co-ordinator
Salary: £30 per hour	Department:
Hours: As required	Location: Grace House, Bardolph Drive, Southwick, Sunderland, SR5 2DE

2 JOB PURPOSE

To provide an effective counselling service to parents and other adult family carers who care for a disabled child. The post is funded by the National Lottery Community Fund as part of the Grace House One Place, Your Space project. The project outcomes for people who use the project are to: improve emotional resilience; reduce social isolation; improve family relationships; reduce their reliance on statutory services.

3 MAIN TASKS AND RESPONSIBILITIES

- To carry out an initial assessment to ensure the suitability of the potential client to enter into a contracted counselling agreement with Grace House
- To provide an excellent counselling service within the 10 session model used by Grace House in the One Place, Your Space project
- To follow all Grace House procedures in relation to counselling
- Arrange own appointments direct with the client and inform project co-ordinator when appointments are in place
- Immediately refer any safeguarding concerns to the nominated Grace House safeguarding staff
- Comply with all relevant Grace House policies
- Where necessary, signpost clients to other services

PERSON SPECIFICATION

4 KNOWLEDGE, EXPERIENCE & SKILLS

Essential

Excellent communication skills
A relevant counselling qualification to degree level or equivalent
BACP registered
Experience of providing a counselling service for clients with complex needs
Experience of managing own caseload
Knowledge of safeguarding, demonstrated by a personal safeguarding policy
A current, clear enhanced DBS, ideally available through the DBS update service
Personal public liability insurance in place
Counselling supervision arrangements in place

Desirable

Knowledge of disability related issues

Personal qualities

An empathic and understanding approach
Commitment to Grace House mission and values - desire to make a difference.
Flexible, and willing to work in the fast-paced and constantly changing environment of a growing service-providing charity
Conscientious and responsible
Commitment to respecting confidentiality

Grace House is an equal opportunities employer and welcomes applications from all sections of the community. The successful applicant will be required to provide two satisfactory professional written references prior to appointment being confirmed. Grace House North East is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check will be required for this post prior to the appointment being confirmed. This post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974, by virtue of the Exceptions Order 1975 as amended by the Exceptions (Amendment Order 1986). This means that convictions that are spent under the terms of the Rehabilitation of Offenders Act 1974 must still be disclosed and will be taken into account in deciding whether to make an appointment.